

CRAILING, ECKFORD & NISBET COMMUNITY COUNCIL (CENCC)

AGM

22 May 2023 – Eckford Village Hall, 7pm

DRAFT MINUTES

1. Welcome by Chair

The meeting was opened by Chair Dinah Faulds who welcomed warmly all present and invited everyone present to introduce themselves to the meeting.

2. Attendees/Apologies

In attendance	Dinah Faulds (DF)	Chair
	Myra Hope (MH)	Councillor
	Peter Jeary (PJ)	Retiring Treasurer/Councillor
	Carol Spalton (CS)	Councillor
	Hugh Wilson (HW)	Councillor
	Emma Husband (EH)	SBC Community Engagement Officer for the Cheviot Area
	Keith Bader	Member of the public
	Steve Gibson	Member of the public
	Chris Green	Member of the public
	Carol Howes	Member of the public
Richard Howes	Member of the public	
Katherine Pery	Member of the public	
Godfrey Spalton	Minute Secretary	
Apologies	Nicola Cowe	Member of the public
	Simon Gregg	Member of the public
	Jane Isaac	Member of the public
	Hamish Isaac	Member of the public
	Charlie Robertson	Councillor
	David Sturrock	Member of the public

3. Minutes of Previous Meeting and Any Matters Arising

a. The minutes of the meeting held on 23 May 2022 at Lothian Hall, Crailing were proposed by HW and seconded by MH, as an accurate record. This was agreed. There were no matters arising.

4. Report by the Chair

The full report is attached as Appendix 1.

5. Report by the Treasurer

The audited accounts and commitments as at 31 March 2022 are attached as Appendix 2.

PJ presented his report to the meeting for the fiscal year ending 31 March 2023. He highlighted that a loss was recorded for the year because funds for project work had been received in 2021-22 and expended in 2022-23. The receipts/payments balance for the year was £657 but this was almost completely offset by the outstanding net commitments (£643) and the available funds at 31 March 2023 were only £14.

In terms of income in 2022-23, the SBC Administration grant payment (£540) was a valuable contribution together with the hall fees payment and the funds for Jubilee Path maintenance. Donations also made a significant contribution and the generosity of those giving was also much appreciated.

As regards expenditure, the phone box and Nisbet Churchyard restorations were major items together with the provision of funds for the future purchase of replacement AED batteries.

The Chair thanked the Treasurer for his report and his competent financial management of CENCC's affairs over the last 12 months, and many prior years (see Appendix 1).

CS proposed and HW seconded that the accounts and report be adopted. This was agreed unanimously.

DF proposed that Jock Henderson continue as auditor for 2023-24 and this was agreed unanimously.

6. Appointment/Election of Community Councillors

DF noted that all the existing councillors apart from PJ were willing to continue for another year. The meeting agreed with this proposal.

DF noted there were therefore four vacancies for councillors, notionally two for Crailing and two for Eckford.

DF indicated that Keith Bader had offered to serve as a councillor for Eckford. MH proposed his election, CS seconded, and this was approved unanimously.

DF indicated that Katherine Pery had offered to serve as Treasurer. KP indicated she was willing to also serve as councillor. HW proposed her election, CS seconded, and this was approved unanimously.

7. Election of Officers:

- a. **Chair:** Dinah Faulds, CS proposed and KP seconded, agreed unanimously.
- b. **Vice-Chair:** Remains vacant as no councillors wish to take on the role.
- c. **Secretary:** DF noted there had been no interest in the role but GS would continue as Minute Secretary.
- d. **Treasurer:** Katherine Pery, MH proposed and KP seconded, agreed unanimously.

8. Acceptance of SBC Code of Conduct for Community Councillors.

All existing councillors in attendance confirmed that they had read and accepted the Code of Conduct. DF committed to give KB and KP copies of the current Code of Conduct so they could review and confirm their acceptance of the conditions.

9. AOCB

KP asked how many councillors could serve at once. DF noted there could be nine, with seven now there were two vacancies. The council could also appoint others to assist with particular projects.

10. A Start on Community Consultation

DF made a presentation summarising what had been done, what had been learnt, what work was in progress and where it was headed. The text and graphical slides are presented as Appendix 3.

The presentation was followed by some discussion about several points, including whether to update the leaflet (some present could not recall receiving a copy). CS agreed to look at the practicalities. There was a short conversation with the members of the public present about how those in their position could assist the council.

DF stressed the council would welcome practical help, particularly where members of the public had relevant experience or expertise. She confirmed that members of the public could attend all general meetings and participate in informal discussions. They could not vote on decisions.

11. Date of Next AGM: Monday 13 May 2024 Lothian Hall, Crailing

Appendices 1, 2 & 3 are held separately.