

**CRAILING, ECKFORD AND NISBET COMMUNITY COUNCIL
2024-2027**

**Minutes of General Meeting No 1
7-9pm 2024 Eckford Village Hall**

Chair Councillor Sandy Scott

No	ITEM	ACTION
1	<p><u>Welcome</u> Councillor Scott welcomed everyone to this the first meeting of the new Council and wished them well in their work</p>	
2	<p><u>Attendance</u> Keith Bader KB, Virginia Burbridge VB, Katherine Pery KP, Charlie Robertson CR</p>	
3	<p><u>Apologies</u> Chris Howden CH, Richard Howes RH.</p>	
4	<p><u>Membership of the Council</u> There are spaces for 9 members on our council. At present we have six members. These are</p> <ul style="list-style-type: none"> • Keith Bader • Virginia Burbridge • Chris Howden • Richard Howes • Katherine Pery • Charlie Robertson <p>We have the option to co-opt up to two further members. We need three members present at a meeting to be quorate.</p>	
5	<p><u>Election of Officials</u> Chair Charlie Robertson Proposed by KB, Seconded by KP Councillor Scott handed the Chair to CR CR also extended a welcome to the meeting especially to VB who was attending her first meeting. He promised the following</p> <ul style="list-style-type: none"> • A clear focus on participation by all • No member would be pressurised to take on jobs and tasks. He would ask for volunteers • Meetings would last from 7-9pm • He would keep meetings to the point • A clear plan of work would be prepared overall and for each priority task 	CR

	<ul style="list-style-type: none"> As much information as possible to be transmitted by electronic means <p>Vice-chair No Nominations. It was hoped to fill this post during the tenure of the Council</p> <p>Secretary No nominations. CR to continue looking for a person to take on the post from outwith the Council</p> <p>Treasurer Katherine Pery Proposed C R, Seconded by KB KP then presented a financial statement. This is attached as an appendix.</p>																			
6	<p><u>Councillor's Code of Conduct.</u></p> <p>As part of the nomination process, each of us has signed up to this. CR explained that a copy was included on the Council Scheme for Community Councils (previously circulated) and asked all members to have a look at it. We would all be required to agree to follow the Code at the September Meeting</p>	All																		
7	<p><u>Schedule of Meetings</u></p> <p>The proposed schedule of meetings for 2024/25 was agreed. The remaining meetings are</p> <table border="0"> <tr> <td>Mon 9th Sept</td> <td>General Meeting</td> <td>Lothian Hall, Crailing</td> </tr> <tr> <td>Mon 11th Nov</td> <td>General Meeting</td> <td>Eckford Village Hall</td> </tr> <tr> <td>Mon 13th Jan</td> <td>General Meeting</td> <td>Lothian Hall, Crailing</td> </tr> <tr> <td>Mon 10th Mar</td> <td>General Meeting</td> <td>Eckford Village Hall</td> </tr> <tr> <td>Mon 12th May</td> <td>General Meeting</td> <td>Lothian Hall, Crailing</td> </tr> <tr> <td>Mon 16th June</td> <td>AGM</td> <td>Eckford Village Hall</td> </tr> </table> <p>CR to book Halls</p>	Mon 9 th Sept	General Meeting	Lothian Hall, Crailing	Mon 11 th Nov	General Meeting	Eckford Village Hall	Mon 13 th Jan	General Meeting	Lothian Hall, Crailing	Mon 10 th Mar	General Meeting	Eckford Village Hall	Mon 12 th May	General Meeting	Lothian Hall, Crailing	Mon 16 th June	AGM	Eckford Village Hall	CR
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8	<p><u>Glossary of Terms</u></p> <p>A glossary of terms used by SBC and other organisations had been prepared for the last Council. This had been updated by Carol Spalton. This had been previously circulated. All were asked to have a look at it for information.</p>	All																		
9	<p><u>Plan of Work 2024-2027.</u></p> <p>CR issued a sheet of possible issues for the CC to work on over the next three years. (Attached as an appendix) He explained how these issues were identified and pointed out that background papers had already been issued. All members were asked to consider the issues highlighted and to identify any others they wished to consider. Agreed that this would be discussed at the September meeting and priorities identified.</p>	All																		

10	<p><u>Communication.</u> The way we communicate with each other and with the wider public was discussed. The following points were agreed</p> <ul style="list-style-type: none"> • Each member to have a separate e-mail address for CC matters. This to be name(or abbreviation)CENCC@Your internet provider. For example, mine will be CharlieCENCC@btinternet.com • A WhatsApp group to be established for Council Members for ease of communication. • Sheila Campbell to be invited to a future meeting to demonstrate the CC website. VB expressed an interest in helping maintain the website 	All KP CR
11	<p><u>September Meeting Agenda.</u> The main focus of the Meeting to be on agreeing priorities for the work of the Council</p>	ALL
12	<p><u>AOCB</u> Visit of Jed Callant. CR away on holiday. KP will ask Dinah if she will step in. CR to provide the whisky, Crailing to provide the hospitality. KP to check</p>	KP
13	<p><u>DONM</u> Monday 9th September, Lothian Hall, Crailing</p>	